

**FINANCE AND INFORMATION TECHNOLOGY COMMITTEE**  
**Chairman – Commissioner Stephens**

**FINANCE**

*Mr. George Tablack, CFO*

- 1. Unusual Demand Report dated 1/30/14
- 2. Fixed Asset Disposal

<b>Revenue</b>		
140000003504	Savin Copier	Landfill
140000003506	Savin Copier	Landfill
140000003508	Savin Copier	Landfill
140000003509	Savin Copier	Landfill

**REVENUE**

*Mr. Travis Hulse*

*No items submitted.*

**PURCHASING**

*Mr. Michael Matthews*

- 3. Purchasing Agenda:
  - A. Week of 12/31/13 – 01/06/14
  - B. Week of 01/07/14 – 01/13/14
  - C. Week of 01/14/14 – 01/20/14
- 4. Purchasing Exception Report:
  - A. Week of 12/31/13 – 01/06/14
  - B. Week of 01/07/14 – 01/13/14
  - C. Week of 01/14/14 – 01/20/14
- 5. Encumbrance Report:
  - A. Week of 12/31/13 – 01/06/14
  - B. Week of 01/07/14 – 01/13/14
  - C. Week of 01/14/14 – 01/20/14
- 6. Jefferson Credit Union Visa Statement(s) December FY14  
(Closing Date: December 26, 2013)
- 7. Purchasing Agenda Addendum No. 1:
  - A. Week of 01/14/14 – 01/20/14

## **BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

### **MULTIPLE STAFF DEVELOPMENT**

#### **Board of Equalization-State Funds**

8.	Kirk Epstein	\$168.06
	Keith Fravert	\$127.50
	Roy Stodghill	\$221.29
	Xavier Davis	\$221.29
	David Hinkle	\$127.50
	John Colburn	\$221.29
	Bobby Jones	\$127.50
	Alabama Certified Appraiser Exam Auburn, AL – March 13-14, 2014	

#### **Cooper Green**

9.	Ginger Brown	\$125.00
	Varner Edwards	\$125.00
	Annual Coding Symposium Vestavia, AL – January 31, 2014 Accreditation required	

#### **Family Court**

10.	Shaniqua Hunter	\$613.65
	James Sparks	\$1,070.45
	Louisiana Association of Drug Court Professionals Conference New Orleans, LA –February 25-28, 2014	
11.	Larry Hooks, Gwen Reasor, Karla Williams	\$60.00
	Doing What Matters for Alabama's Children Conference Tuscaloosa, AL – January 28, 2014	

#### **Roads and Transportation**

12.	Paul Rick Turner	\$100.00
	Kelly Watson	\$100.00
	Denise Shelton	\$100.00
	IRWA Ch. 24 SR-WA Review Study and Exam	

Birmingham, AL – February 18-20, 2014  
Continuing Education

13. Roger Gossett, Barry Isbell, Michael Mitchell, Robert Carroll, Robert Ryan, Chris Hayes, Adam Laney, Stephen Goodwin, David Reynolds, Ned Gossett, Gary Cochran, Lee Baldwin, Jeremy McAlpine, Chuck Bartlett, Gary Mayfield, Mike Crane, Billy Bowman, Robby Eaton, Shawn Cato, John Riley, Steven Kilgore \$1,890.00  
Alabama Vegetation Management Society Annual Meeting  
Tuscaloosa, AL – February 25-26, 2014  
Continuing Education

### **INDIVIDUAL STAFF DEVELOPMENT**

#### **Commissioner, District 2**

14. Sandra Brown \$150.00  
Association of County Commissions Legislative Conference  
Birmingham, AL – December 4-5, 2013

#### **Community and Economic Development-Grant Funds**

15. Cynthia Daniels \$1,044.57  
GFOAA 30<sup>th</sup> Annual Conference  
Mobile, AL – February 24-26, 2014
16. Keith Strother \$1,194.50  
Southeastern Employment and Training Association  
Nashville, TN – March 9-12, 2014

#### **Environmental Services**

17. David Denard \$2,142.30  
National Association of Clean Agencies Conference  
Sante Fe, NM – February 2-5, 2014

#### **General Services**

18. Steven Cockrell \$255.00  
NICET Certification Exam  
Birmingham, AL – January 15, 2013  
Certification Required
19. Greg Hollis \$1,615.00  
Level I Infrared Thermographic Applications Public Training Course  
Birmingham, AL – February 24-28, 2014

Certification Required

**Revenue**

20.	Charles Bell Tax Audit Charlotte, NC – February 9-14, 2014	\$1,227.65
21.	Wesley Moore Tax Audit Atlanta, Norcross and Marietta, GA – February 2-7, 2014	\$1,136.00
22.	Wesley Moore Tax Audit Dallas and Houston, TX – March 12-22, 2014	\$1,892.28
23.	Bruce Thompson Tax Audit Dallas, TX – March 1-9, 2014	\$2,140.00

**Roads and Transportation**

24.	Michael Mitchell International Society of Arboriculture North American Tree Conference Myrtle Beach, SC – February 16-19, 2014 Certification Required	\$796.97
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**Tax Assessor-Bessemer State Funds**

25.	Srintra Saisarai Introduction to Property Tax Administration Bessemer, AL – January 29-31, 2014	\$200.00
26.	Rickey Davis ACM Exam Auburn, AL – March 12-14, 2014	\$90.00

**Tax Collector – Bessemer**

27.	Grover Dunn Alabama Tax Administrator's Mid-Winter Conference Montgomery, AL – February 23-26, 2014	\$838.46
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**FOR INFORMATION ONLY**

**Personnel Board**

28.	Tiffany Owens University of Alabama Spring Career Fair 2014 Tuscaloosa, AL – February 19, 2014	\$575.00
29.	Tiffany Owens North Alabama Connection Professional Employment Day Huntsville, AL - February 26, 2014	\$175.00
30.	Tiffany Owens 2014 Spring Career Fair Birmingham, AL - February 18, 2014	\$275.00
31.	Tiffany Owens Auburn University Spring Career Fair Auburn, AL – April 8-9, 2014	\$555.02
32.	Tiffany Owens University of South Alabama Career Fair Mobile, AL – February 11-12, 2014	\$484.70

**OTHER BUDGET TRANSACTIONS**

33.	<b>Fleet Management</b> Add a purchasing memorandum to purchase the following vehicles: 1 - 2014 Ford E-350 XL @ 24,937 5 - 2014 Ford Fusion S @ 18,133 2 - 2014 Ford F-150 Ext Cab 4WD @ 23,615 1 - 2014 Ford F-150 Supercab 4X2 @ 20,540 2 - 2014 Honda Accord LX Sedan @ 20,611.23 1 - 2013 Honda Civic LX-S @ 17,429.23	\$242,023.69
34.	<b>IT-Communications E-911</b> Shift funds and add a purchasing memo to purchase 2 replacement vehicles to allow Technicians to service 911 towers.	\$54,772.00
35.	<b>General Services</b> Shift funds and add a purchasing memorandum to purchase 1 Eaton 9155 Series phase online tower UPS.	\$9,775.00
36.	<b>Revenue</b> Additional funds requested to add one executive exempt Chief Deputy Director of Revenue.	\$150,000.00

**INFORMATION TECHNOLOGY**

*Mr. Wayne Cree*

**37. Microsoft Enterprise Renewal – Contract #5903**

Renewal of Microsoft Enterprise License for Windows Server, SQL Database, MSDN - Zero dollar contract amendment.

Contract Terms:	10/01/2013 - 09/30/2014
Original Budget:	\$0
Current Remaining Budget:	\$0
Requested Amount:	\$0
Remaining Budget After Requested Amount:	\$0
30 Day Cancellation (Yes or No):	Yes

**38. New Jefferson County Website**

**SHERIFF’S OFFICE**

*Sheriff Mike Hale*

**39. Advance Correctional Health, Inc. - Contract #3370**

Amendment for Bessemer Jail **(For Acknowledgement Only)**

Contract Term:	month to month per original contract.
Original Budget:	\$3,528,813.23
Current Remaining Budget:	\$3,258,000.00
Requested Amount:	\$349,914.39 for 12 months
Remaining Budget:	\$2,908,085.51
30 day Cancellation:	Yes

**TREASURER’S OFFICE**

*Hon. Mike Miles*

*No items submitted.*

**TAX ASSESSOR**

*Hon. Gaynell Hendricks/Hon. Andrew Bennett*

*No items submitted.*

**TAX COLLECTOR**

*Hon. J.T. Smallwood/Hon. Grover Dunn*

**40. E-Ring - Contract #5889**

E-Ring Tax Collector Services

Contract Term:	until completion – projected 01/31/2014
Original Budget:	\$300,000.00

Current Remaining Budget:	\$300,000.00
Requested Amount:	\$230,000.00
Remaining Budget After Requested Amount:	\$70,000.00
30 Day Cancellation:	No

41. Approval of final reports for the 2012 property taxes.

**BOARD OF EQUALIZATION**

*Mr. Bob Rogers*

*No items submitted.*

**OTHER BUSINESS**

*Commissioner Jimmie Stephens*

42. Resolution to appoint Brian Gamble to serve on the McAdory Area Fire Board to fill the expired term ending December 31, 2018.
43. Resolution of the Jefferson County Commission authorizing disbursement of the limited obligation school warrant grant fund.